

IPEDS 2022-23 Data Collection System

IPEDS HELP DESK (877) 225-2568 | ipedshelp@rti.org

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User ID: 88G5991

Graduation Rates 2022-23

Institution: SAE Institute of Technology-Nashville (446525)

User ID: 88G5991

Overview

Graduation Rates Overview

Welcome to the IPEDS Graduation Rates (GR) survey component. The GR component collects data on the cohort of full-time, first-time degree/certificate-seeking undergraduate students and tracks their completion status at 150% of the normal time to complete all requirements of their program of study. This information is collected to assist institutions in complying with the requirements of the Student Right-to-Know Act.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.
- Once a student is in the cohort, they remain in the cohort, even if their status changes to part-time or they drop out or transfer out of the institution. However, adjustments can be made to the cohort for allowable exclusions, which include the death of a student, permanent disability, military deployment, or service on an official church mission or with a foreign aid service of the Federal government.



- When reporting award levels for sub-baccalaureate certificates, determine program length by the number of credit or clock hours.

Changes to reporting:

The following changes were implemented for the 2022-23 data collection period:

- The "Nonresident alien" category has been changed to 'U.S. Nonresident' but should include the same students.
- A gender question has been added at the end of the collection to collect information about students for whom gender does not fit the binary gender (Men/Women) categories provided. **Institutions should still allocate those students to the Men/Women category throughout the rest of the survey component at this time.**
- An FAQ (#7) has been added to clarify where to report undocumented and DACA students in race/ethnicity categories.
- Change the term 'summer term' to 'summer session' throughout the instructions and FAQs.

Resources:

- The survey materials package for this component can be downloaded using the following link: [Survey Materials](#)
- To access your prior year data submission for this component: [Reported Data](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

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Section I - Establishing cohorts

Establishing cohorts

Based on your institution's response to the predominant calendar system question (B3) on the Institutional Characteristics Header survey component from the IPEDS Fall 2022 data collection,

your institution must report graduation rates data using a :

Full-Year Cohort (September 1, 2016 - August 31, 2017)

A fall cohort is used by institutions with standard academic terms (semester, trimester, quarter, 4-1-4). A full-year cohort is used by institutions offering primarily occupational/vocational programs and operating on a continuous basis.

Reporting Reminder:

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

NOTE: Reporting using the new race/ethnicity categories is now mandatory. On this screen you will need to revise your preloaded 2016 cohort of full-time, first-time degree/certificate-seeking undergraduate students to the new race/ethnicity categories (if applicable). For information and assistance with this, please visit the [IPEDS Race/Ethnicity Information Center](#).

Men

Screen 1 of 2	Cohort year 2016	
	Initial cohort	Revised cohort (Column 01)
<u>U.S. Nonresident</u>	0	<input type="text" value="1"/>
<u>Hispanic/Latino</u>	2	<input type="text" value="159"/>
<u>American Indian or Alaska Native</u>	1	<input type="text" value="8"/>
<u>Asian</u>	1	<input type="text" value="6"/>
<u>Black or African American</u>	22	<input type="text" value="497"/>
<u>Native Hawaiian or Other Pacific Islander</u>	0	<input type="text" value="3"/>
<u>White</u>	8	<input type="text" value="84"/>
Two or more races	2	<input type="text" value="35"/>
<u>Race and ethnicity unknown</u>	0	<input type="text" value="4"/>
Total men	36	797

Women

Screen 1 of 2	Cohort year 2016	
	Initial cohort	Revised cohort (Column 01)
<u>U.S. Nonresident</u>	0	<input type="text" value="0"/>
<u>Hispanic/Latino</u>	0	<input type="text" value="16"/>
<u>American Indian or Alaska Native</u>	0	<input type="text" value="0"/>
<u>Asian</u>	0	<input type="text" value="0"/>
<u>Black or African American</u>	1	<input type="text" value="60"/>
<u>Native Hawaiian or Other Pacific Islander</u>	0	<input type="text" value="0"/>
<u>White</u>	6	<input type="text" value="14"/>
Two or more races	0	<input type="text" value="6"/>
<u>Race and ethnicity unknown</u>	0	<input type="text" value="0"/>
Total women	7	96
Total men + women	43	<input type="text" value="893"/>

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Section I - Establishing cohorts

- Incoming students seeking a bachelor's degree should be reported in Column 02. Column 03 will then be generated for you. Column 03 is meant to include any full-time, first-time entering students who were seeking a degree or certificate other than a bachelor's degree, such as an associate's degree or undergraduate certificate.
- If you have no changes to the preloaded data on this screen, click the "Save and Next" button to generate additional screens for reporting completers and transfers/exclusions.

Establishing cohorts

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Screen 2 of 2	Cohort year 2016		
	Cohort	<u>Bachelor's or equivalent degree-seeking subcohort</u>	<u>Other degree/certificate-seeking subcohort</u> (Cohort minus Bachelor's or equivalent degree-seeking subcohort)
	(Column 01)	(Column 02)	(Column 03)
<u>U.S. Nonresident</u>	1	<input type="text" value="0"/>	1
<u>Hispanic/Latino</u>	159	<input type="text" value="0"/>	159
<u>American Indian or Alaska Native</u>	8	<input type="text" value="0"/>	8
<u>Asian</u>	6	<input type="text" value="0"/>	6
<u>Black or African American</u>	497	<input type="text" value="0"/>	497
<u>Native Hawaiian or Other Pacific Islander</u>	3	<input type="text" value="0"/>	3
<u>White</u>	84	<input type="text" value="0"/>	84
Two or more races	35	<input type="text" value="0"/>	35
<u>Race and ethnicity unknown</u>	4	<input type="text" value="0"/>	4
Total men	797	0	797

Women

Screen 2 of 2	Cohort year 2016		
	Cohort	<u>Bachelor's or equivalent degree-seeking subcohort</u>	<u>Other degree/certificate-seeking subcohort</u> (Cohort minus Bachelor's or equivalent degree-seeking subcohort)
	(Column 01)	(Column 02)	(Column 03)
<u>U.S. Nonresident</u>	0	<input type="text" value="0"/>	0
<u>Hispanic/Latino</u>	16	<input type="text" value="0"/>	16
<u>American Indian or Alaska Native</u>	0	<input type="text" value="0"/>	0
<u>Asian</u>	0	<input type="text" value="0"/>	0
<u>Black or African American</u>	60	<input type="text" value="0"/>	60
<u>Native Hawaiian or Other Pacific Islander</u>	0	<input type="text" value="0"/>	0
<u>White</u>	14	<input type="text" value="0"/>	14
Two or more races	6	<input type="text" value="0"/>	6
<u>Race and ethnicity unknown</u>	0	<input type="text" value="0"/>	0
Total women	96	0	96
Total men + women	893	<input checked="" type="checkbox"/> 0	893

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Section I - Establishing cohorts - Gender Unknown or another gender than Men/Women categories

Section I - Establishing cohorts - Gender Unknown or another gender than provided men/women categories

Is your institution able to report another gender for the 2022-23 data collection? If you indicate 'No', your institution should leave the cells in the rows for 'Another gender' blank (i.e., do not report 0). If you indicate 'Yes', but no students identified as another gender, please enter '0'.

- Yes
 No

Of the total students in the revised cohort, how many students did you allocate to a binary gender category (Men/Women) because their gender was unknown or another gender than the provided categories?

Undergraduate Students	Number of students
Grand total	893
Gender unknown (i.e., gender information is not known or not collected).	<input type="text" value="5"/>
Another gender (i.e., gender information is known but does not fall into either of the mutually exclusive binary categories provided [Men/Women]).	<input type="text" value="0"/>
Total of Gender unknown + Another gender	5
Total of Students for whom gender is known and falls into one of the mutually exclusive binary categories provided [Men/Women]	888

Section III - Other degree/certificate-seeking subcohort - Completers within 150%

- In the columns below, report the status of the subcohort of students seeking other than a bachelor's or equivalent degree listed in Column 10.
- Of the students in Column 10, those who attained a degree or certificate other than a bachelor's degree within 150% of the normal time to complete the program as of August 31, 2022 should be reported in either Column 11 or 12, depending on the length of the program completed.
- Of the students in Column 10, those who attained a bachelor's degree or equivalent within 150% of normal time should be reported in Column 18.

Subcohort of **full-time, first-time** students seeking other than a bachelor's degree

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Screen 1 of 3	Cohort year 2016				
Other degree/certificate-seeking subcohort	Subcohort students who completed their program within 150% of <u>normal time to completion</u>			Total completers within 150%	
	Completers of programs of less than 2 academic yrs (or equivalent)	Completers of programs of at least 2 but less than 4 academic yrs (or equivalent)	Completers of bachelor's or equivalent degrees		
(Column 10)	(Column 11)	(Column 12)	(Column 18)	(Column 29)	
U.S. Nonresident	1	1	0	0	1
Hispanic/Latino	159	80	0	0	80
American Indian or Alaska Native	8	1	0	0	1
Asian	6	2	0	0	2
Black or African American	497	180	0	0	180
Native Hawaiian or Other Pacific Islander	3	1	0	0	1
White	84	51	0	0	51
Two or more races	35	13	0	0	13
Race and ethnicity unknown	4	3	0	0	3
Total men	797	332	0	0	332

Women

Screen 1 of 3	Cohort year 2016				
Other degree/certificate-seeking subcohort	Subcohort students who completed their program within 150% of <u>normal time to completion</u>			Total completers within 150%	
	Completers of programs of less than 2 academic yrs (or equivalent)	Completers of programs of at least 2 but less than 4 academic yrs (or equivalent)	Completers of bachelor's or equivalent degrees		
(Column 10)	(Column 11)	(Column 12)	(Column 18)	(Column 29)	
U.S. Nonresident	0	0	0	0	0
Hispanic/Latino	16	8	0	0	8
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
Black or African American	60	31	0	0	31
Native Hawaiian or Other Pacific Islander	0	0	0	0	0

<u>White</u>	14	<input type="text" value="8"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	8
Two or more races	6	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	1
<u>Race and ethnicity unknown</u>	0	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Total women	96	48	0	0	48
Total men + women	893	380	0	0	380

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Section III - Other degree/certificate-seeking subcohort - Transfers/exclusions

- In the columns below, report the status of those students in the OTHER DEGREE/CERTIFICATE-SEEKING SUBCOHORT listed in Column 10 who did not complete a program within 150% of normal time to completion.
- Report transfers-out who did not complete a program in Column 30. A school is required to report only on those students that the school knows have transferred to another eligible institution. A school must document that the student actually transferred. If it is not part of your mission, you may report transfer-out data if you wish.
- Report eligible exclusions from the subcohort in Column 45. The ONLY allowable categories for this column are:
Students who died or became permanently disabled
Students who left school to serve in the armed forces (or have been called up to active duty)
Students who left school to serve with a foreign aid service of the Federal Government
Students who left school to serve on an official church mission
- Column 52 [No longer enrolled] will be calculated for you. This includes students who dropped out as well as those who completed in greater than 150% of normal time.
- If you do not have any values to report in either Column 30, 45, or 51, you must enter at least one zero in a field on this screen to continue.

Subcohort of **full-time, first-time** students seeking other than a bachelor's degree

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Screen 2 of 3	Cohort year 2016					
	<u>Other degree/certificate-seeking subcohort</u>	<u>Total completers within 150%</u>	<u>Total transfer-out students</u>	<u>Total exclusions</u>	<u>Still enrolled</u>	<u>No longer enrolled</u>
	(Column 10)	(Column 29)	(Column 30)	(Column 45)	(Column 51)	(Column 52)
<u>U.S. Nonresident</u>	1	1	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
<u>Hispanic/Latino</u>	159	80	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	79
<u>American Indian or Alaska Native</u>	8	1	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	7
<u>Asian</u>	6	2	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	4
<u>Black or African American</u>	497	180	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	317
<u>Native Hawaiian or Other Pacific Islander</u>	3	1	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	2
<u>White</u>	84	51	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	33
Two or more races	35	13	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	22
<u>Race and ethnicity unknown</u>	4	3	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	1
Total men	797	332	0	0	0	465

Women

Screen 2 of 3	Cohort year 2016					
	<u>Other degree/certificate-seeking subcohort</u>	<u>Total completers within 150%</u>	<u>Total transfer-out students</u>	<u>Total exclusions</u>	<u>Still enrolled</u>	<u>No longer enrolled</u>
	(Column 10)	(Column 29)	(Column 30)	(Column 45)	(Column 51)	(Column 52)
<u>U.S. Nonresident</u>	0	0	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
<u>Hispanic/Latino</u>	16	8	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	8
<u>American Indian or Alaska Native</u>	0	0	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
<u>Asian</u>	0	0	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
<u>Black or African American</u>	60	31	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	29
<u>Native Hawaiian or Other Pacific Islander</u>	0	0	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
<u>White</u>	14	8	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	6

Two or more races	6	1	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	5
<u>Race and ethnicity unknown</u>	0	0	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Total women	96	48	0	0	0	48
Total men + women	893	380	0	0	<input checked="" type="checkbox"/> 0	513

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Section III - Other degree/certificate-seeking subcohort - Pell recipients and recipients of a subsidized Direct Loan who did not receive a Pell Grant

For each subcohort, report the number of students in the cohort, total exclusions for the cohort, the number of students who completed a bachelor's or equivalent degree with 150%, and the total completers within 150%.

- Recipients of a Pell Grant and Recipients of a Direct Subsidized Loan that did not receive a Pell Grant are **mutually exclusive**, that is, if a student is in one cohort, they cannot be in the other cohort.
 - The total of these 2 subcohorts must be less than the other degree/certificate-seeking cohort

Subcohort of **full-time, first-time** students seeking other than a bachelor's degree

Screen 3 of 3		Cohort year 2016			
		Number of students in cohort	Total <u>exclusions</u>	<u>Completed bachelor's degree or equivalent within 150%</u>	Total <u>completers within 150%</u>
		(Column 10)	(Column 45)	(Column 18)	(Column 29)
<u>Other degree/certificate-seeking cohort</u>		893	0	0	380
	Recipients of a Pell Grant (within entering year)	<input type="text" value="607"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="269"/>
	Recipients of a Direct Subsidized Loan (within entering year) that did not receive a Pell Grant	<input type="text" value="100"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="60"/>
	Did not receive either a Pell Grant or Direct Subsidized Loan (within entering year)	186	0	0	51

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Graduation and transfer-out rates

Calculation of graduation and transfer-out rates

Screen 1 of 2	Cohort year 2016	
	Graduation rate	Transfer-out rate
Overall Rates (will be displayed on College Navigator)	43	0
Men	42	0
Women	50	0

Do you wish to provide additional context notes?

No
 Yes

 You may use the box below to provide additional context for the data you have reported above. Context notes will be posted on the College Navigator website. Therefore, you should write all context notes using proper grammar (e.g., complete sentences with punctuation) and common language that can be easily understood by students and parents (e.g., spell out acronyms).

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4-year average rates

4-year average rates

Screen 2 of 2

Men

	2013	2014	2015	2016	4-year Total
<u>Adjusted cohort</u>	42	56	37	797	932
Total <u>completers within 150%</u>	21	36	26	332	415
Total <u>transfer-out students</u>	0	0	0	0	0

Women

	2013	2014	2015	2016	4-year Total
<u>Adjusted cohort</u>	7	10	8	96	121
Total <u>completers within 150%</u>	4	7	8	48	67
Total <u>transfer-out students</u>	0	0	0	0	0

Total (men and women)

	2013	2014	2015	2016	4-year Total
<u>Adjusted cohort</u>	49	66	45	893	1,053
Total <u>completers within 150%</u>	25	43	34	380	482
Total <u>transfer-out students</u>	0	0	0	0	0
4-year average Student Right-to-Know completion or graduation rate calculation					46
(Total Completers within 150% / Adjusted Cohort)					
4-year average Student Right-to-Know transfer-out rate calculation					0
(Total Transfer-out Students / Adjusted Cohort)					

Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:

<input checked="" type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input type="radio"/>	Academic Library Contact	<input type="radio"/>	Other

Name:

Email:

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?
Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text" value="0.00"/> hours	<input type="text" value="0.00"/> hours	<input type="text" value="0.50"/> hours	<input type="text" value="0.50"/> hours
Other offices	<input type="text" value="2.00"/> hours	<input type="text" value="5.00"/> hours	<input type="text" value="0.00"/> hours	<input type="text" value="0.00"/> hours

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Summary

2022 IPEDS Graduation Rate Component Data Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2023.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Overall Graduation Rate	
Graduation Rate	43%
Total number of students in the Adjusted Cohort	893
Total number of completers within 150% of normal time	380

Edit Report

Graduation Rates

Source	Description	Severity	Resolved	Options
Global Edits				
Perform Edits	The distribution by race/ethnicity for men in the cohort is different than expected when compared with the data reported by your institution in the prior year. Please correct your data or explain. (Error #4114)	Explanation	Yes	
Reason	This is the first year that the main and branch campuses are combined which has impacted the overall distribution.			
Perform Edits	The distribution by race/ethnicity for women in the cohort is different than expected when compared with the data reported by your institution in the prior year. Please correct your data or explain. (Error #4115)	Explanation	Yes	
Reason	This is the first year that the main and branch campuses are combined which has impacted the overall distribution.			
Perform Edits	You reported that 68% of your GR cohort is in the Recipients of a Pell Grant subcohort; however, based on the 2017-18 Student Financial Aid component reporting, we expected this percentage to be between 43% and 63%. Please review your data and make any necessary corrections or explain the discrepancy. (Error #4417)	Explanation	Yes	
Reason	This is the first year that the main and branch campuses are combined which has impacted the overall calculations.			
Related Screens	Section II - Bachelor's or equivalent degree-seeking cohort - Pell recipients, Section III - Other degree/certificate-seeking subcohort - Pell recipients			
Perform Edits	The calculated graduation rate based on the numbers entered this year (42.55) is outside the expected range when compared with the prior year graduation rate. The expected range is between 61 and 90. Please correct your data and click Perform Edits on the Surveys page to update the calculations; or provide an explanation if these data are correct. (Error #4404)	Explanation	Yes	
Reason	This is the first year that the main and branch campuses are combined which has impacted the overall calculations.			
Related Screens	Cohort, part 1, Cohort, part 2, Completers 150%, Transfers/exclu			
Screen: Cohort, part 1				
Screen Entry	The total number of students (men + women) in the revised cohort is outside the expected range based on the initial cohort. Please correct your data or contact the IPEDS Help Desk for assistance. (Error #4109)	Fatal	Yes	
Reason	Overridden by administrator. Starting this year, this institution is reporting combined data for all of their branch campuses as well which drastically increases the cohort numbers. TMB			
Perform Edits	The reported revised cohort (888) does not match prior reported full-time, first-time undergraduate values from the 2017-18 SFA component (43) that corresponds to the cohort year. Please review your data and make any necessary corrections or explain the discrepancy. (Error #4413)	Explanation	Yes	
Reason	This is the first year that the main and branch campuses are combined which has impacted the overall totals.			
Screen: Cohort, part 2				
Screen Entry	Your institution indicated that it offered bachelor's or equivalent degrees in the IC Header survey, but you did not report a bachelor's or equivalent degree-seeking subcohort in Section I of this survey. Please correct your data or explain. (Error #4204)	Explanation	Yes	
Reason	During this cohort we had zero first-time students enroll in the bachelor's program			
Related Screens	Cohort, part 2			
Screen: Transfers/exclusions				
Screen Entry	The total number of students (men+women) in the Still Enrolled (Column 51) is zero. Please confirm that the data reported are correct. (Error #4347)	Confirmation	Yes	